Power BI Implementation Plan

Last Updated | April 21, 2020

Timeline phases:

- APR 2020 → **Initial set up** — IT administration
- AUG 2020 → **Initial development** — IT & IR
- JAN 2021 → **Evolution** — Power users
- MAY 2021

Infrastructure

Initial set up	Initial development	Evolution
Purchase PBI Premium ✓	Expansion of workspace	Ongoing Premium capacity monitoring for scaling up/ out
Workspace setup	Premium capacity management	Refine process for addition of new gateway
Premium capacity configuration	Expansion of gateway setup	
Gateway setup		
Google Drive storage sites		

Security

Initial set up	Initial development	Evolution
Establish proccesses for handling pro license	Introduce security rules and license policies	Automation of security & licensing
		Ongoing security & licensing improvements

Mangement

Initial set up	Initial development	Evolution
Implement auditing & monitoring framework	Develop auditing reports	Ongoing usage monitoriing
Identify critical system monitoring needs	Automated process for system Management	
Define adoption measurements	Automated process for password updates	Refine proccess, procedures, and efficiency

Governance

Initial set up	Initial development	Evolution
Establish governance processes	Define standards, conventions & best practices	Adjustment to governance model
Establish PBI champions group	Establish center of excellence	Launch internal user groups
		Routine assessments ot progress

Training

Initial set up	Initial development	Evolution
Develop training Plan	Solution showcase	Training for power users
		Training documentations for end users

Data model

Initial set up	Initial development	Evolution
Initial certified data model for Finance GL data	Initial certified data model for Admission/ Applicant data	IT Certified report
	Certified data set	Campus prompted report